



CENTRAL STATES ROTARY YOUTH EXCHANGE PROGRAM, INC.
 Serving over 720 Rotary Clubs in the United States and Canada
DISTRICT 6540



HOSTED STUDENT REQUEST FOR PERMISSION TO TRAVEL

Name _____ Host Club _____

Purpose of Trip: _____

ITINERARY (Include dates of departure & return; mode of travel; names of persons with whom you will be traveling). Use the reverse side, if necessary.

Homes where you have been invited to stay and will, in fact, stay. Use the reverse side of this sheet if necessary.

Name _____ Name _____

Address _____ Address _____

Phone _____ Phone _____

Date(s) of Stay _____ Date(s) of Stay _____

APPROVALS:

Host Club Chairman or President _____

Host Parents _____

District Chairman _____

Student's Natural Parent(s) or Legal Guardian _____

PLAN AHEAD...Allow enough time for all of this information to be submitted before a decision is made by the District Chairman. Leave yourself an "out" with those who have invited you in the event the trip cannot be approved.

DISTRICT 6540 ROTARY YOUTH EXCHANGE PROGRAM

TRAVEL POLICIES FOR ALL INBOUND STUDENTS

Please take the time to read and understand these policies. It may also help to share this with your Host Families early in your stay with them, so that they can help assure your adherence to them. If you have any questions regarding these policies, contact your Club Youth Exchange Chairperson or the District Youth Exchange Chairman before your travel arrangements are made.

You do not need your Club or District Chairperson to approve:

- a. same day trips with your host family
- b. same day trips within the District with other Rotarians or wives from your Host Club, if you have the permission of your Host Family.

You do not need approval, but you must contact your Club Chairperson with an emergency phone number for:

- a. a single overnight trip within the District with your Host Family
- b. a single overnight trip within the District with club Rotarian Family, with approval of your Host Family

You need only CLUB CHAIRPERSON approval for:

- a. longer overnight stays with your Host Family or other Rotarian Families that has been approved by your Host Family, within the District, or to the Chicago area, or within Indiana
- b. single overnight trip within the District with families approved by your Host Family who are not Rotarian families

 You need Club Chairperson AND District Chairperson approval for:

- a. any of the above, if during normal school times
- b. any other travel

You MAY also need your Natural Parents' permission for certain non-Rotary connected trips; ask the District Chairperson if you are in doubt.

Trips will NOT BE APPROVED if:

- a. there are not appropriate adult chaperons
- b. you will be travelling alone, or with other students only
- c. the trip is during school time, and approval of school officials is withheld
- d. there is not sufficient time from when approval is sought to work out all details
- e. a complete itinerary is not available

- f. **travel is during any mandatory youth exchange conference**

Trips MAY NOT be approved if:

- a. **too much travel significantly lessens the time with your Host Family**
- b. **exceeds normally accepted missed school time**
- c. **you have experienced any discipline problems**
- d. **you have had any previous travel without proper approval, or itineraries filed**
- e. **at the discretion of the Club Chairperson or District Chairperson, it would be in your best interest, or the best interest of the Club or the Rotary Exchange Program for you to forgo a particular trip**

Our strict travel policies are not to be interpreted as an effort to limit your travel. While you are not here as a tourist, we want you to experience anything that may expand your knowledge of our country, within the guidelines presented here.

TRAVEL PERMISSION FORMS are available from your Club Chairperson or the District Chairperson, and should be submitted well in advance of your planned trip, and, by all means, BEFORE COMMITTING TO ANYONE that you will definitely go.

Violations of these policies may result in future travel being restricted, or your early return to your sponsoring country.

Trv/pol